

**SUMTER COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE SUMMARY**

**SUBJECT:** Change Order Request to Purchase Order No. 9000020 (Staff recommends approval).

**REQUESTED ACTION:** Approve change to increase total by \$100,000.00

☐ Work Session (Report Only)

**DATE OF MEETING:** 1/11/11

☒ Regular Meeting

☐ Special Meeting

**CONTRACT:** ☒ N/A

Effective Date: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Financial Services

**BUDGET IMPACT:** \$100,00.00

☐ Annual

**FUNDING SOURCE:**

Building Services Fund

☐ Capital

**EXPENDITURE ACCOUNT:**

124-142-524-3400

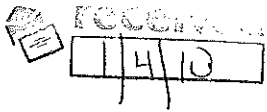
☐ N/A

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**HISTORY/FACTS/ISSUES:**

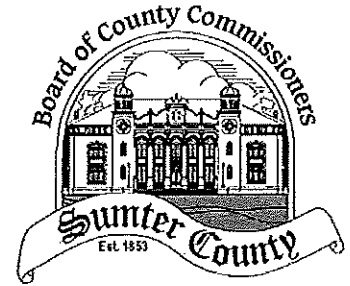
Purchase Order #9000020 (Page Dixon Chandler Smith) increase request by \$100,000.00 for payment of current and future invoices for outsourced building inspections.

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## Exhibit A

## CHANGE ORDER REQUEST FORM



PO Number 9000020  
Vendor Page Dixon Chandler  
Smith  
PO Amount 13,391.00  
Net Change Amount (-/+) +100,000

## PLEASE CHANGE THE FOLLOWING ITEMS

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code
			\$13,391.00	\$13,391.00		

## PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount

Cancel Entire Purchase Order ☐

Original Requestor's Signature


Cancel Item Numbers \_\_\_\_\_

## Reason/Justification/Special Instructions:

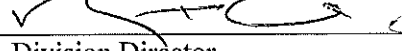
Funds on Purchase Order are not enough to cover current invoice or future invoices, need to add funds to cover remaining BY.


Act # 124-142-524-3400

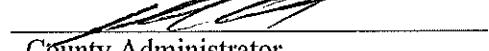
Signature/Approvals

  
Department Head  
12-20-10

Date

  
Division Director  
12-20-10  
Date

  
Financial Services Dept.  
1-4-10  
Date

  
County Administrator  
1-4-10  
Date